



## AMERICAN COLLEGE & UNIVERSITY PRESIDENTS' CLIMATE COMMITMENT

### **ACUPCC Steering Committee Governance Structure** *Adopted by the Steering Committee* **June 6, 2008**

#### **Purpose**

- Assure the integrity, credibility and success of the ACUPCC
- Policy and direction of the ACUPCC
- Guidance to and dialog with ACUPCC supporting organizations
- Outreach to signatory and non-signatory presidents and presidential associations
- “Public Face” of the ACUPCC
- Assistance in fundraising

#### **Structure**

- Up to 23 members
- 3 co-chairs representing a large research university, 4-year college/university, community college

#### **Membership Criteria**

- Leadership in sustainability in higher education
- Reflect the size and types of ACUPCC colleges and universities
- Reflect the geographic and cultural diversity of ACUPCC colleges and universities and their leadership
- Willingness to actively advance the ACUPCC

#### **Process for Membership Selection**

- Invite ACUPCC members to nominate themselves for membership
- Based on the nominations, a slate of candidates is sent to the ACUPCC signatories for a vote prior to each annual meeting for the vacant seats (votes for the first election will occur in July 2008)
- SC informs all ACUPCC signatories of the decision

### **Process for Selection of Co-chairs**

- Current SC chair, Michael Crow, asks for nominations from the SC
- SC votes at the Annual Meeting of the SC
- Co-chairs serve for 2 years subject to Terms of Office for all members (see below)

### **Terms of Office**

- Members serve for 2-year *staggered terms* to ensure both continuity of leadership and the infusion of new perspectives from the ACUPCC colleges and universities
- Members may serve additional 2-year terms provided that there is a one-year hiatus after serving an two terms
- After the June 2008 Annual Meeting, current members who are interested in continuing service will be asked by the ACUPCC staff to designate their interest in one-year or two-year terms

### **Meetings**

- Annual in-person meeting at the Climate Leadership Summit
- Three 1-hour conference calls distributed throughout the year

### **Decision-making, Tracking and Reporting**

- SC decisions will be made by the majority of members present at a meeting
- Decisions can be made at an in-person meeting, on a meeting called through conference or video conferencing or by e-mail
- SC decisions will be made during the annual meeting or conference calls or by e-mail at other times
- Second Nature, on behalf of the ACUPCC supporting organizations, will keep records of SC decisions and communicate with ACUPCC signatories